

Thornton Public Library
Board of Trustees
Minutes - March 5, 2025

- I. The meeting was called to order at 3:34. Members in attendance: Diane Gravel, Marty Humphrey, Anita Ross, and Vivica Duffield, Library Director. Guest: Al Lewis
- II. The agenda was approved.
- III. Minutes from Feb. 12 were approved.
- IV. Financial Report
 - A. February Operations and Savings reports were reviewed/approved.
 - B. A request for transfer of funds was submitted for \$3,000.
 - C. Heaters were serviced and one may need a \$700+ part (new regulator). Trustees agreed if this needs to be done for 2026 winter, looking into a new heater makes more sense than the repair.
 - D. Northway Bank is being acquired by Camden National Bank.
 1. This will mean two reconciliations of the accounts in March.
 2. Creation of new on-line banking account, debit card activation, etc. cannot be done until March 17.
- V. Director's Report
 - A. Order for books was placed with Junior Library Guild and because full payment was made, we have received monetary incentives for free merchandise/books.
 - B. The Scholastic Dollars we receive from the book sale do not always provide the books needed by the school as Scholastic is geared mostly for the grades 5 and down.
 1. We will not get book bags from Scholastic as the kids do not always keep them. Marty will explore getting Market Basket bags that are only 10 cents each.
 - C. Vivica shared the programs she is planning:
 1. Journaling presented by Trish Hughes; Book "Our Puddles" by Gunner Baldwin; NH Astronomical Society star discussion in April (outdoors); and scheduling a NH Humanities program.
 - D. We need to pay for the Ancestry Invoice. It is dated "due 12/31/24" but was just received.
 1. Diane will create a webpage on using Ancestry and FamilySearch for searches. Some activity can be done at home and some must be done at the Library.

- E. Vivica is working on the March newsletter. She will explore training in Constant Contact for herself and Cathy.
- F. It was suggested that Vivica have a survey for Town responses at Town Meeting. No survey responses were received from the one in Constant Contact.
- G. A short discussion was held on library hours in relation to accommodating Middle School library access.
- H. Vivica is working on the State Library Association statistics.

VI. School Liaison

- A. School District Meeting is on Thursday, March 6 at 6:00pm
- B. Diane will confirm that we are on the School Board Meeting agenda for March 24 to discuss the driveway paving.
- C. Anita will remind the Principal that the construction has committed to repairing the culvert once winter has ceased.

VII. Old Business

- A. Marty will reach out to Bill Lash to stay informed on his plans for the Pope property.
- B. Vivica will make 25 copies of the Telescope Policy for handouts at the Town Meeting.

VIII. New Business

- A. Diane shared the Library's web traffic. In February we had 180 unique visits with a peak on the day the Candidate's Page was posted.
- B. Trustee Alternate: Al Lewis is interested in becoming an Alternate Trustee. Diane will forward the form to him that gets submitted to the Selectmen.

IX. Non-Public Session under RSA 91-A:3 was moved at 4:52pm
Anita Ross: Yea Marty Humphrey: Yea Diane Gravel: Yea

X. Public Session was resumed at 5:25pm

Next meeting is April 7 at 3:30.

Meeting was adjourned at 5:26 pm

Respectfully submitted,

Marty Humphrey

APPROVED: April 7, 2025