

Thornton Public Library
Board of Trustees
Minutes - February 12, 2025

- I. The meeting was called to order at 3:44. Members in attendance: Diane Gravel, Marty Humphrey, Anita Ross, and Vivica Duffield, Library Director.
- II. The agenda was approved.
- III. Minutes from January 15 were approved.
- IV. Financial Report
 - A. January Operating Account was reviewed and approved.
 - B. Short discussion comparing the two budgets that will be in the Town Report. Bottom line is the same, Operating and Maintenance figures are slightly different.
- V. Director's Report
 - A. A Valentine's craft event was held for kids and parents. 14 attended.
 - B. Dead River will be coming on Feb 14 to clean the heaters.
 - C. Weather has made it difficult to keep the pathways to the Library clean and safe.
 1. Vivica will alert the custodian that the roof may need to be cleared following the weekend storm.
 - D. A large order for school books is being placed. This will consume most of the school book budget for this year, although the book shipment will take place in both 2025 and 2026.
 - E. Story Time will be held on Friday mornings.
 - F. The Epson printer has been moved to the kid's room.
 - G. The Friends' Group has established a strategic plan.
 - H. United Way has moved The Day of Caring to May. We will apply for participation/volunteers.
 - I. It was suggested that Vivica target a program for home-schooled children. She will reach out to the Whitefield Library who has an active program.
- VI. School Liaison
 - A. School vacation is Feb 22-Mar 2.
 - B. Communication issues still exist between teachers and the Librarian. It is hoped that we can establish a better relationship/procedures with the new Principal.

VII. Old Business

- A. American Revolution Summit 2026- Diane will create a page on the Library website to collect stories about Thornton residents during colonial times.

VIII. New Business

- A. Marty will make copies of the Telescope Policy for handouts at the Town and School meetings. She will look into a plexiglass surround for the telescope.
- B. Mary Beth King has stepped up to be the write-in candidate for Trustee. Two members of the Friends' Group said they would run. One is the Chair, and it is recommended he remain chair. The other will be encouraged to be an alternate.
- C. Future meeting dates were discussed. March will be on the 5th; future meetings may move to Saturday morning at 10:00am to accommodate the schedule of the new Trustee.
- D. Honeycomb blinds will be ordered for all the windows at the Library.

Next meeting is March 5 at 3:30.

Meeting was adjourned at 4:54 pm

Respectfully submitted,

Marty Humphrey

APPROVED: March 5, 2025