

Thornton Public Library
Board of Trustees
Minutes - January 15, 2025

- I. The meeting was called to order at 3:41. Members in attendance: Diane Gravel, Marty Humphrey, Anita Ross, and Vivica Duffield, Library Director.
- II. The agenda was approved.
- III. Minutes from December 13, 23 and 31 were approved.
- IV. Financial Report
 - A. YTD vs Budget report was reviewed and approved.
 - B. Town Report Budget submission was reviewed and approved.
- V. Director's Report
 - A. Vivica is exploring using Junior Library Guild as a book source. She determined a need to update middle school materials in the areas of sports, animals, dinosaurs, among others.
 - B. Vivica has a goal to sponsor a program every month in 2025. This would be a mixture of adult and children's topics. She is currently planning a program on ancestry.
 - C. Vivica gave a review of the topics discussed at the Friends' meeting
 1. They may set up a "Go Fund Me" page for procuring funds for a storage shed.
 2. The Friends group wants to participate in the Trustees' strategic planning process.
 - a) This will be scheduled for June or July once our new Trustee undergoes training.
 3. The Friends group is exploring available grants.
 4. Scholastic Books was questioning why we were not holding a Spring book fair. They have "volunteer dollars" as an incentive for parents who assist. Vivica will discuss this with the PTO, as well as if parents want a second book fair in the spring.
 - D. Discussion about the Town's newsletter containing our activities led to a discussion about how to subscribe to the Town's newsletter.
- VI. School Liaison
 - A. The Town's Budget Hearing is Feb. 5 at 6:00pm. The School Budget Hearing is Feb. 6 at 6:00pm.

- B. The culvert at the beginning of our driveway will be repaired by the construction firm in the spring.

VII. Old Business

- A. American Revolution Summit 2026 is getting a slow start in NH. We are the only New England state that does not have a webpage for the event. Diane is researching Winthrop Bagley, a revolutionary soldier from Thornton as our story of interest.

VIII. New Business

- A. The Library Director's Report for the Town Report was reviewed.
- B. The Policy Manual was updated and approved.
- C. The Town's audit materials are due the end of February

Next meeting is February 12 at 3:30.

Meeting was adjourned at 5:03 pm

Respectfully submitted,

Marty Humphrey

APPROVED: February 12, 2025