

Thornton Public Library
Board of Trustees
Minutes - December 23, 2024

- A. The meeting was called to order at 2:07pm. Members in attendance: Diane Gravel, Marty Humphrey, Anita Ross, and Vivica Duffield, Library Director.

- B. Agenda for the meeting was accepted.

- C. Financial Report - Marty presented a new 2025 Budget with the same bottom line as the one presented to the Selectmen. This budget showed “Encumbered” funds which could be used for driveway work in 2025, for which we have a quote.
 - a. Anita made a motion to encumber the following funds from the 2024 budget to be paid in 2025; Marty seconded; motion passed.
 - i. Part time wages - \$3,000, which would be applied to paving the driveway apron.
 - ii. Maintenance - \$3,269 was not expended in 2024 including
 - 1. Heater Maintenance - \$500 - Dead River could not do regular maintenance on the heaters until January 2025.
 - 2. Outside Maintenance, Driveway - \$2,000 - due to the school construction, no work could be done on the driveway in 2024.
 - 3. Small amounts from budgeted versus actual is several items including mowing (not charged for mowing in 2024) and lower cost for septic pumping than budgeted.

- D. Old Business - Vests will be ordered for staff with the library logo. If *Friends of the Library* wish to order vests, the proposal for same will be sent out to them once the actual cost is determined. We know that current order will contain 2-M; 2-L, 3-XL, 1-XXL.

- E. New Business
 - a. There have been sufficient donations in 2024 to purchase a larger TV for use at Community Programs. Konrad Wagner, tech consultant, has made a recommendation of the model to purchase.
 - b. Filing for Town Offices/Committees is Jan. 22 to 31. One Trustee position is open. Announcement for filing will be placed on our web and Facebook pages.

Next meeting will be January 8 at 3:30.

Meeting was adjourned at 2:54 pm.

Respectfully submitted,

Marty Humphrey

APPROVED: January 15, 2025