

THORNTON PUBLIC LIBRARY
Monday, June 5, 2023
Planning Meeting

The meeting was called to order at 3:35. In attendance : Diane Gravel, Marty Humphrey, Anita Ross, Vivica Duffield, Jackie Belanger, Fran Chevalier, Marybeth King and Christine St. Lawrence

1. Results of Survey: Marty reviewed surveys returned with interest in areas of museum passes, Saturday hours, technology assistance, newsletter. Because of the low number of returns, the survey will be an ongoing project.
2. Formation of Friends Group: Marty researching formation of Friends of Library groups. There is an advantage in having a 501(c)(3) group in grant applications. However, It was decided that the group will be primarily social (planning events, providing staff support, etc.), rather than fundraising, particularly in the beginning. Marybeth and Vivica will contact previous Friends members.
3. Programming ideas: Vivica reported on planned activities such as summer reading program (including adults), book sale, the Adapt program, a mime presentation, orientation to the 3-D printer, Squam Lakes animal presentations, and homeschool activities. Another presenter offered programs on TV trivia, Red Sox, and others for \$100-125. Vivica will contact Myrtle Lewis of the Conservation Commission. Christine will contact a medical group regarding a free program and will forward the information to Vivica. There are needs for tech support or presentations and interest in conservation and cooking. We need to collect photo use permission slips for use on the website and in social media. Marty will check United Way/Whole Village.
4. Website/Social media ideas: A quarterly newsletter would be helpful to advertise activities and promote the library resources. Vivica and Marybeth will review samples.
5. Volunteer Opportunities: Specific tasks and projects need to be outlined for prospective volunteers. Clearance for volunteers who will have contact with students is through the SAU 48 office.
6. Email list for patrons: Discussion of how to develop a list. List would be helpful to publicize short notice items. Marty checking on software. This is a priority.

Other items:

At another meeting, we need to update Bylaws concerning Alternate Trustees. Need to update mission statement. Marty working on updating Policies document

Check out Jaffrey Library website for ideas and potential webhost.

Meeting for June 14 to be rescheduled because of graduation.

Marty Humphrey made a motion to adjourn; Anita Ross seconded. Meeting adjourned at 5:40.

Respectfully submitted,
Jacqueline Belanger

Approved June14. 2023