

Thornton Public Library

Board of Trustees

Minutes

Wednesday December 13, 2023

- I. The meeting was called to order at 3:36. Members in attendance: Diane Gravel, Marty Humphrey, Anita Ross, Jackie Belanger, Fran Chevalier, and Vivica Duffield, Library Director.
- II. The agenda was approved.
- III. Minutes. The Aug. 21 minutes are missing. Marty moved and Anita seconded to approve the Oct. 4 minutes. Minutes approved. Anita moved and Marty seconded to approve the October 25 minutes. Minutes approved. Marty moved and Anita seconded approving the Nonpublic session of Oct 25. Approved as amended. Anita moved and Marty seconded the approval of the minutes of Nov. 10. Minutes approved as amended.
- IV. Reports.
 - A. Financial. Discussion of reconciliation operating account. Marty reported we have about \$2000 left. We will send a request for funds to the town. The Trust fund, a non encumbered fund, earned \$272.60 last year. Finances for the previous month were reviewed and accepted. Marty moved that we accept a donation of \$100 from the Harrises. Marty made a motion to encumber remaining funds against invoices from J. Silvia and Dead River Fuel; Anita seconded. Motion passed.
 - B. Library Directors report. Open House is this Saturday. Newsletter went out last week. Bob King will play guitar for an hour. The cost is \$100. David Rivers volunteered to lead a spreadsheet class. Books are being ordered in Excel for the class. Participants will purchase books. At Storytime, Patricia Hoyt spoke about St. Lucia Day. Vivica is training new staff, Maggie Wilson and Sandy Cooper. The Homeschool group is meeting regularly. A new book club with an emphasis on History will start in January. There are 12 people interested in the Friends Group and a meeting will take place after the Open House on Saturday. The Library Director will participate in an on-line seminar about effectiveness of school library programs. There may be a program on the solar eclipse and the library has the glasses available.
 - C. School liaison. Anita reported on Christmas activities. There needs to be a discussion of library etiquette after the holidays and more discussion with school personnel about student behavior. The middle school teachers are pleased that the library director has obtained books for their programs. The school will be closed for the primary election on January 23.

V. Old Business

A. Budget hearing. The BOS has not released information about acceptance of our budget.

B. Pet Partners. A trial program will be offered in January. Vivica will notify parents that a dog will be in the library.

VI. New Business.

A. Discussion of a generator. Diane will ask for consultation with SAU maintenance as to the advisability of a generator.

B. Invoicing the SAU by the town: We will need an addendum to the SAU contract as to when payments are made due to the differences in fiscal year timelines.

C. We are still trying to get a credit card instead of a debit card due to increased liability of a debit card.

D. Motion: Provide "end of year" gift to Vivica and MaryBeth. Moved by Marty, second by Anita. Motion passed.

VII. Announcements. Discussion of sealed minutes. Tabled to the next meeting.

VIII. Public comment. None.

IX. Non-public Session. None.

X. Next meeting. January 10, 2024 at 3:30.

XI. Adjournment. Marty moved and Anita seconded to adjourn. Motion passed. Meeting adjourned at 5:58.

Respectfully submitted,

Jackie Belanger

APPROVED: January 10, 2024