

THORNTON PUBLIC LIBRARY
Board of Trustees
Minutes of Meeting
May 19, 2023

The meeting was called to order at 9:20 am. Those attending were: Diane Gravel, Martha “Marty” Humphrey, and Anita Ross. Library Director Vivica Duffield and Alternate Trustee Jacqueline Belanger were on vacation out of the country.

The agenda was approved as posted.

Humphrey made a motion to approve the minutes of the March 15, 2023, meeting; Ross seconded. Motion passed. Humphrey made a motion to approve the minutes of April 5, 2023 as amended; Ross seconded. Motion passed.

Humphrey reported that our library policies were forwarded to the SAU at their request.

Humphrey presented the bank reconciliation and financial report, noting a recurring issue in Quicken with a \$17 Amazon charge. She believes it has been resolved. Ross made a motion to approve the financial report; Humphrey seconded. Motion passed.

Director Duffield submitted a written report, which is attached to these minutes. In her report, she proposed that the ADAPT Program be allowed to plant their vegetable garden in the space they’ve used in the past. The trustees agreed, as long as the Director is willing to provide any necessary supervision to ensure the project is managed properly by ADAPT personnel.

Ross reported that eighth-grade graduation will be Wednesday, June 14. The last day of school will be Friday, June 16 (half day).

The trustees discussed potential revisions to the agreement with the School Board and Board of Selectmen. Gravel will prepare the summary and send the recommendations to Kyla Welch.

Humphrey mentioned the need to resurrect the Friends Group to help with maintenance tasks at the library and possibly some fundraising. Frances Chevalier may be interested in working with this group.

The Planning Meeting will be rescheduled for Monday, June 5, at 3:30 pm. The library will be closed at that time to allow staff members to attend.

The next regular meeting is scheduled for Wednesday, June 14, at 3:30 pm.

Respectfully submitted,

Diane Gravel

Approved May 31, 2023

