

**MEETING MINUTES**  
**Thornton Public Library**  
**Wednesday, December 14, 2022**  
**3:30 pm**

Attending: Diane Gravel, Chair; Marty Humphrey, Treasurer; Anita Ross, Library/School Liaison;  
Vivica Duffield, Library Director

Call to Order/Approval of Agenda

The meeting was called to order at 3:32 pm. The agenda was approved.

Approval of Minutes from previous meetings

Ross made a motion to approve the minutes of the October 5, 2022, meeting. Humphrey seconded.  
Motion passed.

Humphrey made a motion to approve the minutes of the November 9, 2022, meeting. Ross seconded.  
Motion passed.

Treasurer's Report

Humphrey and Duffield presented the financial report and reconciliation. Ross moved to accept;  
Humphrey seconded. Motion passed.

Humphrey has been working with Duffield to clean up issues in our Quicken software. We now  
have the latest version to begin in January 2023.

Michael Crompton at Northway will help with credit card.

Library Director's Report

Correspondence

**NH State Parks** -- We may reconsider for 2023. Director will survey patrons on State  
Park passes, which do not include the tram, Flume, or Cannon Mountain; mostly  
campgrounds requiring \$1 payment.

**Currier Museum** -- \$80; 2 adults library price; all agreed to renew passes.

**ALA Rural Library Grant** – Can apply for grants of \$10,000 and \$20,000. Up to 300  
awards. Due February 28, 2023. Grants are restricted to project-related expenses;  
library staff time; facility upgrades; tech equipment; training for staff. Duffield will  
contact the SAU regarding whether this should be pursued.

Carpet maintenance – Carpet specialist was consulted; problem area cannot be repaired.

Santa Event went well – 10 children; 5 adults. We received 50% discount off \$100; total due \$50.

Working on mini program as part of CLIF grant; perhaps family history/oral history  
Wants to request book material for children to create their own books with grandparents,  
share family stories; \$250 grant.  
Received \$2000 worth of CLIF grant books; wrapped some for Santa event.

Library report turned in to Town.

Letting children know we're open vacation week for projects.

Gum Drop Books, rep. for several publishers, will be coming in January to meet with Director.

Vivica and MaryBeth will attend webinars in January.

Summer Reading Program theme – All Together Now.

Wants to spend more time working with middle school students.

Waiting for teacher input on Scholastic selections.

Not getting a lot of people for Storytime. Wondering about Saturday. MH suggested Vivica contact Christine at Whole Village to see what their attendance is at Storytime.

### Library/School Liaison Report

Ross made motion to follow the Town's lead in closing the library in connection with the Christmas and New Year's weekends. Humphrey seconded. Motion passed.

There may be no school on Friday because of the forecast snowstorm. Ross will monitor future snow closings with the Town and advise.

Ross has communicated with the Road Agent, John Kubik, regarding repairs to the driveway and parking lot. Kubik requires written approval from the School Administration and Board of Selectmen. Ross spoke with Mr. Bownes, and he has no objection to the Road Agent performing the work. Gravel will draft a letter to the BOS, c/o the Town Administrator, with a copy to Mr. Bownes.

The driveway is difficult to see at night. It needs reflective markers.

Santa comes to the school on Thursday.

### New Business

#### Year-end expenses

Humphrey reported that Spectrum says the is modem good for another year. They have provided instructions for managing modem. Printers must stay on 2.4 and should have a separate modem. The cost would be about \$100 plus labor.

Ross made a motion to authorize Duffield to spend \$1000 for updating the science collection and a new bookcase. Humphrey seconded. Motion passed.

Ross made a motion to reallocate remaining funds to computer and technology purchases and installation.

### Adjournment

There being no further business, Ross moved to adjourn the meeting. Humphrey seconded. The meeting adjourned at 5:47 pm.

**Approved January 4, 2023**