

Thornton Public Library
Draft Library Trustee Meeting Minutes
Monday, December 21, 2020

Chairwoman GRAVEL called the meeting to order at 3:36 PM via Zoom Conference as permitted under Governor Sununu's Emergency Order #12

Members Present: Diane Gravel, Chair; Kate Hadaway, Treasurer; Anita Ross, School/Library Liaison; Kim Kuchon, Alternate Trustee and Secretary, and Nina Sargent, Library Director

Members Not Present: N/A

APPROVAL OF AGENDA

All agreed with items on the agenda.

APPROVAL OF MINUTES

It was agreed that minutes from the 2020-12-11 meeting would be reviewed at the next meeting.

CORRESPONDENCE

None

REPORTS

Year End Expenditures

Granite State Plexiglass Barrier - \$1, 032

Air Purifier - After discussing some options and clarifying the square footage of the building (28'x68'), it was suggested that two air purifiers (\$429 each, \$858 together) that each covered 800 square feet (1600 square feet combined) would be best for the size and the divided layout of the library. A question of whether or not to add a filter subscription onto the purchase came up because it included a lifetime warranty on the air purifiers.

UV Wand Sanitizer - The LD noted that DEMCO had one for sale at \$269.99 which seemed like a high price to some of the trustees, although when searching the LD found that the same model was even more expensive through Amazon. HADAWAY had seen some at Lowe's for \$40 that claimed they could be used for COVID cleaning. KUCHON noted that we should look into the safety certificates of any company we plan to buy UV Wand Sanitizers from due to health concerns. It was agreed that more research needed to be done on prices and safety considerations.

Computers - The LD thinks that three new computers from Staples would be satisfactory.

Library Cart - This item has arrived and will replace the older cart that is not working well.

Replacement Pop-Up - HADAWAY added this item to the list but the LD thinks that the pop-up does not need to be replaced.

Outdoor Presentation Items - HADAWAY added this time to the list because the outdoors are safer and more likely to be used for education during Covid. The LD noted that she had an accordion screen for digital presentations and movies that she would prefer to use indoors. The LD will consider looking into an inflatable white screen to use outdoors.

At this point, it was decided that the LD would come up with a proposal for the next meeting that includes specific items to buy with prices and totals and a specific amount of money that is available to spend. It was agreed that the Granite State Glass purchase could be made but everything else would be put on hold until we can approve the rest next week at an additional meeting. It was agreed that we would meet again on Tuesday, December 29, 2020 at 1 PM to finalize purchase approval for year end expenditures.

ACTION ITEMS

- LD - send out information on these topics as she gets it.
- LD- send Chairwoman Gravel the Spectrum emails
- LD- Create detailed wish list of Year End Expenditure purchases

PUBLIC COMMENT

None

NONPUBLIC COMMENT

None

NEXT MEETINGS (via ZOOM)

Tuesday, December 29 1 PM

ADJOURNMENT

ROSS made a motion to adjourn the meeting at 4:23 PM. HADAWAY seconded. The motion passed unanimously.