

AGENDA
Thornton Public Library
Wednesday, August 25, 2021
3:30pm

- I. Call to Order
 - A. Approval of agenda
 - B. Approval of minutes from previous meeting
 - C. Correspondence
- II. Library Staff concerns and discussion
 - A. Division of responsibilities
 - B. Class schedule
- III. Reports
 - A. Library/School Liaison
- IV. Review progress on Action Items and Directives
 - A. LD- Ask Lynne about digitizing the “Welcome to TPL” adding it to the Parent Portal
 - B. LD- Complete staff reviews by Wednesday, August 18, 2021
 - C. LD- Add to Google Drive: Class lists, Login information, Equipment inventory
 - D. LD- Complete kids’ backpacks
 - E. LD- Add “Secure Classroom” and other TPL safety direction to the “How To” binder
 - F. HADAWAY- Plow bid
 - G. HADAWAY- Research credit check legality for a new hire
 - H. GRAVEL- Research legality of requiring Covid vaccine for a new hire
 - I. ROSS- Check on non-staff on TCS grounds policy
- V. Old Business
 - A. Printer/faxing
- VI. New Business
- VII. Announcements
- VIII. Public Comment
- IX. Nonpublic Session pursuant to RSA 91-A:3 (II)a
- X. Schedule Next Three Meetings, Post Meeting Notice
- XI. Adjournment