

Thornton Public Library
Trustee Meeting
July 17, 2017
Draft

Trustees of the library met on Monday, July 17, 2017. Meeting was called to order at 3:32 pm.

Attendees: Diane Gravel, Chair; Anita Ross, Treasurer; Christopher Wilkie, Secretary; Cathie Taggart, Alternate Trustee
Also attending: Nina Sargent, Library Director

Motion was made by Anita Ross and seconded by Christopher Wilkie to accept the minutes of the May 01, 2017, meeting. Motion passed.

Motion was made by Christopher Wilkie and seconded by Anita Ross to accept the Treasurer's report pending an email copy. Motion passed.

Old Business

Director informed trustees that replacement lighting has arrived and is being stored.

Director announced that she will be doing a 2 day evaluation of cleaning duties.

New Business

Director will speak to Eric regarding reflective tape or grip tape to delineate steps as per the concerns of patrons and teachers.

Discussion of storing original collection. It was suggested to make them accessible only in library and stored in a Barrister book case.

Discussion of digitized records and pulling records from display and storing them with availability upon request.

Director will inquire about replacement printer when/or before the 7/19 service visit.

Laptop out of service.

Director tasked with advertising for snow removal bids no later than September 1st.

Evaluations on August 21.

Motion was made by Anita Ross and seconded by Christopher Wilkie to adjourn meeting at 4:18 pm. Motion passed.

Next meeting will be held on August 21, 2017, at 3:30 pm and the following will be held September 11, 2017.