

The trustees of the Thornton Public Library met on September 17, 2013, at the library. The meeting was called to order at 3:02 pm by chairperson Laura Laufenberg. Trustees Anita Ross and Diane Gravel were also present, as well as Director Nina Sargent.

Nina reported that the Request for Proposals for snow removal had been published in the *Record Enterprise*, and that bids should be received by Friday, October 17, for one year.

Nina is still working on revising library policies and procedures, using the Langdon Public Library manual as a model. She will present her recommendations at the November meeting for the trustees to review and revise as appropriate.

Nina reported that the N.H. Librarians' Day was wonderful, except for the confusion in the Library of Congress that limited the tour to 20 minutes. She hopes to go next year. They add something new every year.

Nina attended the town meeting regarding healthcare reform and will convey information to the staff.

Due to a conflict with her son's school calendar, Nina rescheduled the Book Fair for the week of November 5-12.

Laura reported that she had examined the financial records and found everything to be current and in order. Diane made a **MOTION** to request \$4950 from our operating account. Anita seconded the motion, and it passed unanimously.

Nina has begun working on next year's budget, and recommends changing the allocation for grounds maintenance to \$300. The October meeting will be devoted to discussion of the 2014 budget.

Diane raised the issue of the need for an alternate trustee to attend meetings and act as a voting trustee in the absence of any one of the duly elected trustees. With only two trustees attending a meeting, in the event of a disagreement, library business could not be effectively conducted. Diane made a **MOTION** that the trustees petition the Select Board to appoint Carolyn Piantedosi as alternate trustee, if she is willing to accept the position. Laura seconded the motion, and it passed unanimously.

Laura recommended that the trustees enter nonpublic session to discuss personnel matters. Diane made a **MOTION** to enter nonpublic session, which was seconded by Anita. The motion passed unanimously. The trustees entered nonpublic session at 3:35 pm.

The trustees resumed public session at 3:45 pm.

It was agreed to postpone the water issue until the next meeting..

There being no further business, Diane made a **MOTION** to adjourn at 3:48 pm. Anita seconded the motion, which passed unanimously.

Respectfully submitted,

Diane Gravel