

**THORNTON PUBLIC LIBRARY**  
**Library Trustee Meeting Minutes**  
**Wednesday, April 6, 2022**

Attending: Diane Gravel (chair), Kate Hadaway, and Anita Ross, trustees;  
Vivica Duffield, Library Director

Gravel called the meeting to order at 3:33 pm. The draft agenda was accepted.

Ross made a MOTION that the minutes from the March 16, 2022, meeting be approved as corrected. Hadaway seconded. The motion passed unanimously.

The financial report was postponed. Due to the early meeting date, the bank statement has not yet arrived.

LD (Duffield) updated the trustees on events and activities.

- Sugar on Snow had about 35 people; Cub Scout Pinewood Derby was also going on; next year, she will encourage communication regarding potential conflicts.
- Town website – Can we get town to put our events on their website? LD will check with Town office.
- Considering Storytime for preschoolers and home schoolers; perhaps start during vacation week; Wednesday mornings 10:00 am.
- Considering program through Hannaford; Got Health and Immunity program, Better Barbecuing (June).
- Survey sheets
  - Interest in local history, possibly conducting oral interviews
  - Friends of the Library – need at least one trustee and a director
  - Celeste Moreau and Leslie Merrill may be interested in gardening
  - Nancy Parris, Clare White, Allee Stoddard, Becky Cyganiewicz expressed interest in the group
- Working on Summer Program – “Oceans of Possibilities” is the theme. Squam Lakes Assoc. would be willing to do a live session.
  - Will likely begin when school gets out; go 6-8 weeks; try to finish by end of July.
- ROSS will ask Debra Shepherd re how long we’re required to keep records and if we can digitize them.
- Worked on statistics for NHSL.
- March Conference was very informative; sponsored by NH School Library Media Association (NHSLMA).

Library/School Liaison (Ross)

- Covid cases down; none at TCS
- Dances to be held at Holderness and PRHS; may be a concern.
- Last day of school June 16; half day.
- Graduation at school on 14<sup>th</sup> or 15<sup>th</sup> to be determined.
- Starting tomorrow, 8:30-11:00 SAS testing; also, next Tuesday and Thursday, 7<sup>th</sup>, 12<sup>th</sup>, 14<sup>th</sup>.
- Students will return to the library on April 11; schedule will be the same.
  - Will enter through children’s door

- Left note in Steve Switzer's box re 3D printers

#### Credit Card Application

- Problems with Northway re required documentation
- GRAVEL will post on NHLTA list serv

Ross made a MOTION to enter nonpublic session pursuant to RSA 91-A:3 (II); Hadaway seconded. Gravel Yes; Hadaway Yes; Ross Yes. The trustees entered nonpublic session at 5:04 pm.

Hadaway made a MOTION to resume public session at 5:38 pm. Ross seconded. Gravel Yes; Hadaway Yes; Ross Yes.

Hadaway made a MOTION to seal the minutes of the nonpublic session. Ross seconded. Gravel Yes; Hadaway Yes; Ross Yes.

Public session resumed at 5:39 pm. The next meeting will be scheduled for May 11, 2022, at 3:30 pm.

Ross made a MOTION to adjourn at 5:48. Hadaway seconded. The motion carried unanimously.

Respectfully Submitted,  
Diane Gravel

**Approved May 18, 2022**

#### ACTION ITEMS:

- LD - Check with Town re putting library events on town calendar.
- ROSS - Ask Debra Shepherd how long we're required to keep records and whether we can digitize them.
- ROSS - Follow up with Steve Switzer re 3D printers
- GRAVEL - Post credit card query on NHLTA list serv
- LD - Follow up on curriculum packs for 3D printer