

Thornton Public Library
Trustees' Meeting Minutes
Wednesday, January 8, 2020

Call to Order

Trustees of the library met on Wednesday, January 8, 2020. Meeting was called to order at 3:31PM.

Attendees: Diane Gravel, Chair; Anita Ross, Treasurer; Christopher Wilkie, Secretary
Also attending: Nina Sargent, Library Director; Joyce Jardin, Alternate Trustee

Nonpublic Session

A motion was made by Anita Ross and seconded by Joyce Jardin go into Nonpublic session pursuant to RSA 91-A: 3(II)(a). Motion passed at 3:45 pm: Gravel, yes; Ross, yes; Jardin, yes. Christopher Wilkie joined the meeting at 3:47 pm.

Resume Public Session

A motion was made by Christopher Wilkie and seconded by Anita Ross to resume public session at 4:45 pm. Motion passed: Gravel, yes; Ross, yes; Wilkie, yes.

A motion was made by Anita Ross and seconded by Christopher Wilkie to seal the Nonpublic session minutes. Motion passed: Gravel, yes; Ross, yes; Wilkie, yes.

A motion was made by Christopher Wilkie and seconded by Anita Ross to accept the Nonpublic and Public Minutes from the December 11 meeting as revised and corrected. Motion passed unanimously.

Reports

The acceptance of the Financial Report is tabled pending the auditor's findings.

A motion was made by Christopher Wilkie and seconded by Anita Ross to make a fund request for \$6000 from the General Operating Fund. Motion passed unanimously.

Director presented her report.

Review of Action Items

Director continues to retrain in bookkeeping.

Collecting the Warrant Article signatures; no signatures to date.

Following up with Spectrum.

Finishing handrail repairs and looking into preventive measures. Permanent repair cannot be made until Spring. Director will follow up with school maintenance department re preventive measures.

Start showing goods received, but not yet invoiced.

Old Business

Trustees discussed the utilization of the transfer station and how the management said they would welcome the director to use the facilities for Library use.

It was decided that, unless requested otherwise, names of donors would remain anonymous.

Nonpublic Session

A motion was made by Anita Ross and seconded by Christopher Wilkie to enter Nonpublic session pursuant to RSA 91-A: 3(II)(a) at 5:00 pm. Motion passed: Gravel, yes; Ross, yes; Wilkie, yes.

Resume Public Session

A motion was made by Anita Ross and seconded by Christopher Wilkie to resume public session at 5:43 pm. Motion passed: Gravel, yes; Ross, yes; Wilkie, yes.

A motion was made by Anita Ross and seconded by Christopher Wilkie to seal the Nonpublic session minutes. Motion passed: Gravel, yes; Ross, yes; Wilkie, yes.

Motion was made by Christopher Wilkie and seconded by Anita Ross to adjourn the meeting at 5:45 pm. Motion passed unanimously.

Next scheduled meeting will be February 12, 2020, at 3:30 PM (possibly 4:00 PM), with the following meetings scheduled for March 11th and April 8th the same time.

Action Items

Director continue to retrain in bookkeeping.

Collecting the Warrant Article signatures

Following up with Spectrum

Finishing Handrail repairs and looking into preventive measures.
Address sharing with town.

Start showing goods received, but not yet invoiced.

Showing the revenues every month.

Director to show hours for personnel.

Plan to get agenda out earlier.