

Thornton Public Library
Trustee Meeting
September 9th, 2019

Trustees of the library met on Monday, September 9th, 2019. Meeting was called to order at 3:38PM.

Attendees: Diane Gravel, Chair; Anita Ross, Treasurer; Christopher Wilkie, Secretary

Also attending: Nina Sargent, Library Director; Joyce Jardin, Alternate Trustee

A motion was made by Anita Ross and seconded by Christopher Wilkie to accept the Minutes of previous meeting as corrected. Motion passed.

A motion was made by Anita Ross and seconded by Christopher Wilkie to accept and seal the Nonpublic Minutes of July 16th meeting. Motion passed.

A motion was made by Christopher Wilkie and seconded by Anita Ross to accept the August Financial Report. Motion passed.

Old Business

It was agreed, regardless of time or place, that if the operating account balance drops below \$2000, the director will alert the trustees with a disbursement request.

Director stated that she was advised to contact Peter Stewart, Engineer/Architect for SAU and ensure that new sketches for the School Board meeting on 9/23 include the library.

The library is officially registered with the state for Inter-Library Loan.

Director emailed Lori at the *Record Enterprise*, and the plow bid advertisement should be in this week's or next week's issue.

No progress has been made regarding Internet.

New Business

Trustees deferred the review of Trustee Bylaw's until next meeting, but the chair provided Keene's more modern Bylaws for comparison.

Trustees reviewed the Castleton Public Library Community Survey with an eye toward adopting it for TPL's purposes.

Jardin and Wilkie will take care of any necessary hauling to the Transfer Station/Recycling Center.

Gravel appointed Jardin and Wilkie as a committee to draft a community survey and determine how best to implement it.

Motion was made by Joyce Jardin and seconded by Christopher Wilkie to adjourn meeting at 4:29PM. Motion passed.

Next meeting October 16th, 2019, at 3:30 PM, and the following meeting will be 11/13 planned for 3:30 PM.

Action List

Plow Bids 9/9 cont'.

Review Bookkeeper Resumes and State Library pay practices 8/21 cont'

Director will be following up with Chris/Nichole Tatro from Spectrum. 7/16 continued though 8/21

Director to inquire of Town re sharing addresses for survey.

Joyce Jardin and Chris Wilkie to look into distribution and administrative practices.

Update By-laws