

Thornton Public Library
Board of Trustees
Minutes
Wednesday June14, 2023

1. The meeting was called to order at 3:35. In attendance were: Trustees Diane Gravel, Marty Humphrey, Anita Ross, Library Director Viveca Duffield, Alternates Jackie Belanger; Guest Fran Chevalier.

The agenda was approved. The minutes of 5/31 and 6/5 were approved with corrections.

2. The financial report was approved. A request was made to move some money to the general supplies fund. There is money in the grounds and gardens category to fix the front railroad ties perhaps with some volunteer assistance.
 - There are fewer overdue books to recover than last year.
 - The summer reading program starts with a kickoff event on June 27. Other events include Squam Lakes wildlife on July 18 and a French culture day on July 12.
 - The ALA publication Booklist has just come in and the Book Sale has begun.
 - The Genealogy Publishing Co materials have come in to help families learn of their roots and will continue with a program that began in April.
 - Mary Beth King attended a professional development program sponsored by the State Library for Para-librarians. Mary Beth is working on certification.
3. Action items. Anita moved to record meetings and Marty seconded. Motion passed. The recordings can be erased after the minutes have been approved.
4. Old Business.
 - Marty reported on email options. Mail chimp and Constant contact are most popular and have templates. The board suggested that Viveca and Mary Beth look at 4 options.
 - The School Board meeting is Monday at 5:30 and the library is on the agenda. There needs to be a separate meeting on maintenance of the library building.
 - Dead River contract is coming up. Marty will hold off signing the contract until after the School Board meeting. They have offered a 2-year contract at \$1.77 per gallon.
 - Friends Group. Ideas include an ice cream party for this summer to invite interested patrons. The building can hold up to 30 people. A question of cost of out-of-town membership came up and some suggestions to encourage non-residents to join by modifying the cost. Marty made a motion that the non-resident fee for seniors (65+) be reduced by 50% (i.e., \$20); Anita seconded. Motion passed.
 - The Patron Survey will be available adjacent to the book sale and sent out in school packets in the fall. They could be part of the National Night out program also.
 - Photo release. A form is available to offer participants in order to use photos in the newsletter. It needs to be signed only once.

5. New business. The United Way Day of Caring is coming up in September. The library will register to obtain assistance with landscaping in the parking lot.

Upcoming Meeting.

Regular meeting July 12 at **10:00 AM**

August 16 at **10:00AM**

Special meeting to review policy documents, job descriptions -July 26 at 10:00AM

Meeting adjourned at 5:04 p.m.

Respectfully submitted,
Jackie Belanger

Approved July 12, 2023